 **CASSELMAN PUBLIC LIBRARY **

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**CASSELMAN, ON**

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| Policy Type: | Governance | Policy Number: | GOV-01 |
| Policy Title: | Purpose of the Board | Initial Policy Approval Date:  May 17th, 2017 |  |
|  |  | Last Review/Revision Date: November 22nd, 2021 |  |
|  |  | Year of Next Review: November 22nd, 2026 |  |

**NOTE TO THE BOARD MEMBERS :  
FOR YOUR INFORMATION, BY-LAWS IN THE ‘GOV’ SECTION ARE SUBMITTED FOR YOUR UPDATE AND/OR APPROVAL.**

The purpose of the library board is to govern the affairs of the public library in service to the community. This policy sets out the work of the library board and the ways in which the library board achieves its purpose.

1. **The library board oversees the development of a comprehensive and efficient public library service by :**
2. Developing and expressing the library board’s philosophy and values
3. Articulating mission, service priorities and long-term strategies
4. Setting policies on governance and service
5. Delegating authority to the Chief Executive Officer (CEO) and evaluating his/her performance
6. Planning for further library development
7. Advocating for and promoting library service
8. Securing the resources to achieve the intended results
9. Exercising internal financial control
10. Evaluating results of activities and services and assessing outcomes and impact
11. **The library board governs effectively by :**
12. Setting an annual library board agenda that reflects current goals and strategic issues
13. Working proactively and making decisions that focus on the library’s future and place in the community, representing the interests of the community
14. Providing opportunities for board development and training
15. Working effectively as a team
16. Working collaboratively with the CEO and the council
17. Evaluating the board’s performance
18. Engaging the community in determining responsive and dynamic library service
19. Behaving with integrity

**Related Documents :**Casselman Public Library. ***BL 04 – Powers and Duties of the Board***