



CASSELMAN PUBLIC LIBRARY



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Policy Type:	Policies	Policy Number:	BL-01
Policy Title:	Statement of Authority	Initial Policy Approval Date:	February 28 th , 2017
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The Casselman Public Library's Board of Directors assumes the legal responsibility of the library by ensuring that its operations are in compliance with the Public Libraries Act, L.R.O. 1990, chap. P. 44. The present policy's objective is to specify the legal authorization of the Board of Directors.

1. In compliance with the Public Libraries Act, art. 3 (1), the Village of Casselman's Council created the Casselman Public Library on July 31st, 1943 by adopting Municipal By-Law 16 December 1966 number 648/66.
 2. In compliance with the Public Libraries Act, art. 3 (3), the Casselman Public Library's Board of Directors, acting as 'legal entity' ensures the administration and control of the Casselman Public Library.
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1. The powers and duties of the library board are prescribed in the **Public Libraries Act**, R.S.O. 1990, chapter P44, to which this bylaw adheres. The role of the library board is to govern the affairs of the library, and in accordance with the **Public Libraries Act**, section 20, the Casselman Library Board:
 - a) shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs
 - b) shall provide library services in the French and English languages
 - c) shall operate a library and ensure that it is conducted in accordance with this Act and the regulations
 - d) may operate special services in connection with a library as it considers necessary
 - e) shall fix the times and places for board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept
 - f) shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time
 - g) shall make provision for insuring the board's real and personal property
 - h) shall take proper security for the treasurer
 - i) may appoint such committees as it considers expedient

2. Under the *Public Libraries Act*, (Section 15(2)), the library board must appoint a Library CEO, and it is that person to whom the library board may delegate authority for management of library operations.

Related Documents:

- *Public Libraries Act*, R.S.O. 1990, chapter P44, sections. 3(1), 3(3), 15(2) and 20.
- Council of the Municipality of Casselman, Bylaw # 648/66
- Casselman Public Library. *GOV-01 – Purpose and Duties of the Board*
- Casselman Public Library. *GOV-15 –Board-CEO Partnership*